

## **Board Meeting Minutes** **November 4<sup>th</sup>, 2023(Saturday)**

**Opening – The regular meeting of Asians and Friends Houston was called to order at 2:43 pm on November 4<sup>th</sup>, 2023, thru TEAMS virtually.**

**Approval of Agenda – The agenda was unanimously approved as distributed.**

- I. **Approval of Minutes – The minutes of the previous meeting dated October 7<sup>th</sup>, 2023, were unanimously approved as distributed.**
- II. **Treasurer's Report as of October 31<sup>st</sup>, 2023 – Dick**
  1. Operating fund: \$ 575.59
  2. Savings: \$ 2516.79
  3. Total: \$ 3092.38
  4. Outstanding check: 6 outstanding checks for Game night, Chili cook-off and Halloween party(Total \$249.91).
  5. Checks for approval: All outstanding checks approved.
- III. **Equipment Inventory – Dick**
  1. Item needed: Folks are needed for the next event.
- IV. **Membership Report – Dick**
  - a. Due collection update: 51 active members, 22 delinquent members, 99 inactive members and no member is pending for approval(as of November 4<sup>th</sup>, 2023).
  - b. New member(s): No member application(as of November 4<sup>th</sup>, 2023).
- V. **Social Media Update**
  - a. Halloween Party pictures needed to upload to Asians and Friends Houston official website.
- VI. **Drink report – Tony**
  - a. Drink needed: Some more drinks are needed for the next event.
- VII. **Next Board Meeting**
  - a. Date: December 2<sup>nd</sup>, 2023(Sat)
  - b. Time and Location: 6:00 pm and location to be confirmed.
- VIII. **New Event Planning**
  - a. November 2023
    - I. November 11<sup>th</sup>, 2023 – Asians and Friends Houston 31<sup>st</sup> Anniversary Evening
      1. Time and Location: 6pm at Erwin and Vee house.
      2. Food serving: Italian foods(sponsored by Erwin and Vee).
      3. Add-on: Colorful Sock Contest with prize for winner.

**Board Meeting Minutes**  
**November 4<sup>th</sup>, 2023(Saturday)**

b. December 2023

I. December 9<sup>th</sup>, 2023 – Christmas Party

1. Time and Location: 6:00 pm at Rich and Guoxiu house.
2. Food serving: Boards will provide hams, potluck for the rest of the foods and desserts.
3. Add-on: Christmas gift exchange(\$25 for the minimum value)

c. Possible future event

I. Painting with a Twist

1. Time and Location: TBD

**A. Administrative Items**

- a. Suggested election committee: Adi and David(Tony will contact Adi and David). We will take nominations in Anniversary Party. Final voting in Christmas Party.
- b. Continue to hold Fundraising events.

**B. Other Items Discussion: None**

**C. Review of Past Events**

d. October 2023

- I. Good review and feedback for both Chili Cook-off Contest and Halloween Dinner Party.

**D. Agenda for Next Meeting – Paul, President will prepare and send out before the next board meeting.**

**E. Adjournment – Meeting was adjourned at 3:33 pm by Paul. The next meeting will be held on December 2<sup>nd</sup>, 2023(Saturday).**

**F. Meeting Attendees**

**Present**

Paul, President  
Christopher, Acting Vice President & Secretary  
Dick, Treasurer  
Dave, At Large Member  
Guoxiu, At Large Member  
Noel, At Large Member  
Rich, At Large Member  
Tony, At Large Member

**Absent**

David, At Large Member  
Duc, At Large Member

**Minutes submitted by Christopher**

**Approved by Paul**