

Board Meeting Minutes **September 25th (Sun), 2022**

Opening – The regular meeting of Asians and Friends Houston was called to order at 4:38 pm on September 25th, 2022, thru MS Teams Meeting by Paul.

Approval of Agenda – The agenda was unanimously approved as distributed.

A. Approval of Minutes – The minutes of the previous meeting dated 08/27/2022 were unanimously approved as distributed.

B. Treasurer's Report as at 09/25/2022 – Dick

1. Operating fund: \$725.65
2. Savings: \$4261.67
3. Total: \$4987.32

C. Equipment Inventory – Dick

1. Items needed: Nothing is needed until next event.

D. Membership Report – Dick

- a. Due collection update: 48 active members, 46 delinquent members, 69 inactive members, 0 pending application(as at today).
- b. New member(s): Arlo and Joe's membership application approved.

E. Social Media Update

- a. A&FH official website and Facebook page are both up to date.

F. Drink report – Tony

- a. No drink is needed until next event.

G. Next Board Meeting

- I. Date: October 15th, 2022
- II. Time: After picnic
- III. Location: Rich and Guoxiu's house

H. New Event Planning

- a. October
 - a. October 1st – First Social Saturday
 1. Ice Skating at Memorial City Mall at 3 pm to 5 pm – Admission \$10/per person and Shoes rental \$5/per person, followed by dinner in California Pizza.
 - b. October 15th – Fall/Autumn Picnic
 1. Location: Collins Park – 6727 Cypresswood Dr, Spring TX 77379

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2. Time: 11 am
 3. Board will provide plates, cups, water, ice, charcoal. Chris will prepare grill topper, Dick will bring tongs, Dave will bring 4 bags of ice.
- c. October 29th – Halloween Party
1. Location: Suggest Café Express(Noel will do research for reservation)/Alternative Mia Bella
 2. Time: TBD
 3. Costume prize: Top 2 get \$25 gift card(s)
- b. November
- I. November 5th - First Social Saturday(TBD)
 - II. November 12th – 30th Anniversary A&FH Gala
 1. Tony has reserved Multi-function Room reserved in Montrose Center.
 - a. Cost: \$500
 - b. Timing: Board members will arrive at 4 pm for preparation and Social Drink start serving at 6 pm
 2. Event Budget discussion – Multi-function Room \$500/ Entertainment \$500/ DJ \$200/ Beverages \$250/ Catering \$1200(\$30 per head minimum 40 people)/ Decoration & Anniversary gifts \$400.
 3. Decorations:
 - a. Cost: \$400
 4. Catered Dinner(serving at 6:30 pm) – Tony
 - a. Cost: \$1200 plus tax (\$30 per head minimum 40 people)/ Admission fee: \$35 for member and \$45 for nonmember.
 - b. Menu: Southern Elegance Catering – 2 entrées(Grilled herb crusted pork loin & Grilled chicken breasts), 1 side(Shrimp Fettuccine Alfredo) and salad(Italian salad). Tea and Water.
 - c. Beverages: Alcoholic drinks Self-service(Red Wine 6 bottles & White Wine 6 bottles/ 6 bags of ice)
 5. Two Drag entertainers(start at 7:30 pm, followed by dance at 8:30 pm) – arranged by Carl H.
 - a. Dina \$300
 - b. Symphony’s aka Tiffany \$200
 - c. 1 hour performance
 6. Music – DJ Greg C. – Chris

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- a. Cost: \$50 per hour(4 hours - \$200)
- b. Timing: 6 pm to 10 pm
- 7. Payment:
 - a. RSVP, Zelle and Paypal are available and payment deadline on Oct 31st, 2022.
- III. Monetary donation to Montrose Center in honor of Chris Kerr(match member donation \$1 for \$1, up to \$1000 in total contributions by Asians and Friends Houston)
- c. December
 - I. December 3rd – First Social Saturday(TBD).
 - II. December Christmas Party and (adult) Gift Exchange
 - 1. Date: December 10th, 2022
 - 2. Location: (TBD)

I. Administrative Items

- a. Election Preparations – Nomination in November Anniversary Party, suggested election committee: Adi and David.

J. Other items discussion

- a. Montrose Center outreach program contribution(TBD).

K. Agenda for Next Meeting – Paul, President will prepare and send out before next board meeting.

L. Adjournment – Meeting was adjourned at 6:30 pm by Paul. The next meeting will be held on October 15th, 2022(Saturday).

M. Meeting Attendees

Present

Paul, President
Guoxiu, Vice President
Dick, Treasurer
Christopher, Secretary
Dave, At Large Member
David, At Large Member
Noel, At Large Member
Rich, At Large Member
Tony, At Large Member

Absent

Vuthy, President Emeritus

Minutes submitted by Christopher

Approved by Paul