

# **Asians and Friends Houston**

## **Board Meeting Minutes**

### **Saturday November 5, 2016**

Meeting called to order at The Montrose Center conference room.

Attendees: Chris Kerr, Bill Pohlchuck, Paul Kern, Dick Dicken, Michael Goh, Tony Lee

- 1) Agenda for this meeting was reviewed and approved by the Board
- 2) Board approved Minutes from last meeting.
  - a) Paul will update the minutes for the last meeting (Oct 15<sup>th</sup>) and current meeting (Nov 5<sup>th</sup>) and email to Board members.
- 3) Treasurer's report
  - a) Total of both accounts = 1,969.45
    - i) Operating = 335.64
    - ii) Savings = 1,633.81
    - iii) Three check outstanding
- 4) Membership report, data base, etc.
  - a) 57 active members
  - b) 8 delinquent members
  - c) 112 inactive
  - d) 0 pending
  - e) The Board agreed that multiple "delinquent" members should be moved to "inactive" status. Dick will make the changes.
- 5) Web site, Facebook, Meetup
  - a) The Board thanked Michael for his excellent posting of events and pictures on Facebook. This keeps the membership engaged in the group and attracts new members.
  - b) Chris will let Bob know that December's 1<sup>st</sup> Friday is being cancelled so Meetup can be adjusted accordingly.
- 6) Equipment and supplies inventory.
  - a) Dick to get the following supplies for upcoming events:
    - i) Red cups
    - ii) Clear plates
  - b) Tony & Paul to get the following:
    - i) Clear knives
- 7) Old business
  - a) Debrief 29th, Halloween party at Noel & David's home
    - i) Satisfied with attendance (40 people), food and overall event.
  - b) Debrief October 1<sup>st</sup> Friday at Guava Lamp.
    - i) Not satisfied with this venue, hence 1<sup>st</sup> Friday was moved back to Michael's Outpost.
  - c) Elections and constituting a ticket of nominees.

- i) Nominations for Board
    - (1) President: Chris K
    - (2) Vice President: Tony L
    - (3) Secretary: Paul K
    - (4) Treasurer: Dick D
    - (5) At Large: David T, Michael G, Noel B, Tony L, Vuthy H
- 8) New business
- a) Next board meeting date and time: Saturday December 17<sup>th</sup> 4pm at The Montrose Center.
  - b) Lists of Board tasks for the November anniversary party.
    - i) Dick will guide members to pay the restaurant directly prior to moving to tables for dinner.
  - c) Christmas party, at Chris and Romeo's house.
    - i) Chris is working to determine the items what items are needed.
    - ii) Food will be coming from Luby's.
      - (1) Anticipating 40 people
      - (2) "Classic" option which includes:
        - (a) Sides: Green beans, Mashed potatoes.
    - iii) Board members' responsibilities:
      - (1) Chris – Appetizers (Veggies, Cheese Logs, Crackers, Chips & Dip), Sodas
      - (2) Paul & Tony – Desserts (Pecan & Pumpkin pies), Clear knives.
      - (3) Dick – Ordering & Pick-up from Luby's, Red cups, Clear plates.
      - (4) Bill – Ice
  - d) Board discussed possible ways to improve scheduling of meetings and events.
    - i) Hold Board Meetings on prior to dinners or parties.
- 9) Activities planning
- 1) November
    - 1<sup>st</sup> Friday November 4<sup>th</sup>
    - A&FH Anniversary Party: K-Pop Restaurant 7620 Katy Fwy #300 Houston 77024
    - Requesting members to RSVP by Thursday November 10<sup>th</sup>.
  - 2) December
    - 1<sup>st</sup> Friday December 2<sup>nd</sup> – CANCELLED – Due to Christmas Party the next day
    - Saturday December 3, Christmas Party – Chris & Romeo's home
  - 3) January 2017
    - 1<sup>st</sup> Friday January 6
    - Saturday January 14, Potluck party – Alan & Scott's home
  - 4) February 2017
    - 1<sup>st</sup> Friday February 3<sup>rd</sup>
    - Saturday February 11, Asian New Year Party - Albert and Gary's home
  - 5) Other activities. Meetup.
  - 6) Meeting Adjourned